

**CONTRA COSTA COLLEGE  
OPERATIONS COMMITTEE  
Monday, February 24, 2020  
9:30 a.m. - 10:30 a.m.  
SAB 211**

**AGENDA**

- I. Approval of Current Agenda**
- II. Approval of Minutes from February 10, 2020**
- III. Action Items**
  - A. Proxy Language for Participatory Governance Committees
  - B. History and Demographics in College Procedures Handbook
- IV. Information/Discussion Items**
  - A. Building Naming Process
  - B. Pro-active development of college action and communication plan for emergencies (e.g. earthquake, fires/smoke, etc.)
  - C. Security: communication to employees about risk (recent break-in as example)
  - D. Follow-up actions on GE building, particularly monitoring and pro-active communication with users
  - E. Information flow from board, chancellor, president, employees. Discuss ways to modify for improved communication
  - F. Combine Journalism and Speech Departments
- V. Adjournment**